



Center for Human Development, Inc.
 Union County Environmental Health
 2301 Cove Ave., La Grande, OR 97850
 Phone: 541-962-8818 Fax: 541-963-5272
 www.chdinc.org/environmental-health



Event Name: _____
 Event Coordinator: _____
 Event Coordinator's #: _____

TEMPORARY RESTAURANT LICENSE APPLICATION

Submit the proper fee with the completed application at least seven (7) calendar days prior to the event.

Nonprofit tax ID No. _____

1. Restaurant/Organization: _____

2. Event Address: _____ City: _____

Applicant: _____ Day Phone: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Hours of Operation: _____ Dates: _____

3. **Advance Preparation:** All food must be prepared in a facility approved by Health Services or the Dept. of Agriculture. For any foods prepared before the event, describe how the food will be cooked and rapidly cooled (include container type, food depth, and equipment). Some foods requiring extensive cooling and reheating may be prohibited.

Describe: _____

NO HOME-PREPARED FOODS ARE ALLOWED

4. **Food Temperature Control:** How will you provide for proper food temperature control?

a) Cold-holding devices (e.g., refrigerators, coolers)

Describe: _____

b) Hot-holding devices (e.g., warmer, steam table, heat cabinet)

Describe: _____

c) Rapid-heating devices (e.g., stove, oven, burner)

Describe: _____

5. **Must Obtain Before Event/Must Be On Site**

Hand-washing Facilities (Must be set up before any food preparation takes place)

Describe: _____

Probe Thermometer to check food temperatures (Range of 0°-220°F)

Food Handlers Cards (1 certified worker per shift) www.orfoodhandlers.com

Refrigerator Thermometer in every cooler/refrigerator unit

Test Strips for sanitizing solution (e.g., 1 tsp. bleach per gallon of water)

City or County land use approval

License Fees

Single-Day Event - \$55.00 Multi-Day Event - \$82.00

Intermittent - \$82.00 Seasonal - \$82.00 Operational Plan Review - \$64.00

Benevolent Organization Intermittent or Seasonal License – Contact CHD

An Operational Plan Review is required for all Intermittent and Seasonal licensure



6. Leftovers: What will you do with leftover food? _____
Describe: _____

7. Booth Construction:
Type of Overhead Protection Provided: _____
Type of Floor Provided: _____
Type of Screening Provided: _____

8. Water Source: _____

ALL WATER UTILIZED MUST BE OBTAINED FROM AN APPROVED PUBLIC WATER SUPPLY

9. Menu: (List all food items, including toppings)

<u>Food Item</u>	<u>Served</u>	<u>On-site/Off-site</u>	<u>Describe location/cooking method</u>
_____	Hot <input type="checkbox"/> Cold <input type="checkbox"/>	_____/____	_____
_____	Hot <input type="checkbox"/> Cold <input type="checkbox"/>	_____/____	_____
_____	Hot <input type="checkbox"/> Cold <input type="checkbox"/>	_____/____	_____
_____	Hot <input type="checkbox"/> Cold <input type="checkbox"/>	_____/____	_____
_____	Hot <input type="checkbox"/> Cold <input type="checkbox"/>	_____/____	_____
_____	Hot <input type="checkbox"/> Cold <input type="checkbox"/>	_____/____	_____
_____	Hot <input type="checkbox"/> Cold <input type="checkbox"/>	_____/____	_____
_____	Hot <input type="checkbox"/> Cold <input type="checkbox"/>	_____/____	_____
_____	Hot <input type="checkbox"/> Cold <input type="checkbox"/>	_____/____	_____
_____	Hot <input type="checkbox"/> Cold <input type="checkbox"/>	_____/____	_____

10. Dishwashing Facilities

Describe: _____

Applicants Signature: _____ Date: _____

Facility Used for (Off-Site) Food Prep, Storage, and Utensil Washing:

Facility Name: _____

Address: _____ Phone: _____

Off Site Facility Operator Signature: _____ Date: _____

Single-Event, Multi-Day Temporary Restaurant is a food operation at a specific location in connection with a single public event. The location must remain the same and the menu is not altered. This license expires 30 days after issuance unless within 30 days the single-event temporary restaurant is discontinued or moved from the specific location for which the license was issued. Examples include County Fairs, Rodeos, Festivals and other Community Events

Intermittent Temporary Restaurant is a food operation at a specific location in connection with multiple public events having different oversight organizations, at least two events arranged by different organizations. The location must remain the same and the menu is not altered. This license expires after 30 days.

Seasonal Temporary Restaurant is a food operation at a specific location in connection to an event arranged by one oversight organization. The location remains the same and the menu is not altered. This license expires after 90 days. This license is catered specifically to Local Farmers Markets or similar venue

FOR OFFICE USE ONLY

Receipt # _____ Tech Initials _____ License Type _____ Start Date of Event _____